

PENN UNDERGRADUATE LAW JOURNAL

Application for Vice Director of Programming & Comm.

Thank you for expressing interest in the Penn Undergraduate Law Journal. We are the University of Pennsylvania's newest undergraduate research journal, and the only undergraduate publication centered on law and the legal system.

PULJ is looking for a Vice Director of Programming & Communications to assist in internal and external communications and programming, as well as the coordination of journal strategy. Vice Directors will have the opportunity to liaise with external organizations and other student groups, interact with lawyers, pundits, and professors, and will be charged with coordinating administration and logistics for events. PULJ is looking for Vice Directors of all academic backgrounds, from economics and history majors to engineers. Preferential treatment will not be given to applicants majoring in the humanities or social sciences. You *do not* need any previous experience with editing to apply, and you *will not* be evaluated on your knowledge of law or the legal system. The only requirement is that you possess an interest in the law.

If questions (1) or (3) do not apply to you, please write *Not Applicable*. You *will not* be at a disadvantage for failing to answer questions (1) or (3) or both. Questions should be answered using this form.

Please email your completed application form and resume as .pdf attachments to contact@pulj.org. The subject line should read: **Last Name, First Name — Vice Director of Programming and Communications**.

Every applicant will be notified of his or her application status in early September. If selected for an interview, you will most likely be interviewed once, but an additional round is possible.

Application deadline: **September 6th, 2019 at 11:59 PM**

We look forward to reading your application.

- The PULJ Team

1. *What experience, if any, do you have with programming and communications?*

2. *The position of Vice Director requires strong interpersonal and communication skills. What personal qualities or experiences have prepared you for the demands of this position?*

3. *Please detail your interest in law or the legal system.*

4. *Please describe your extracurricular or other out-of-class commitments and their weekly demands in terms of hours.*

5. *Please list one of your strengths and two of your weaknesses. Use no more than two sentences.*

6. *Share something with us that isn't on your resumé.*