

# PENN UNDERGRADUATE LAW JOURNAL

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## Application for Deputy Layout Editor

Thank you for expressing interest in the Penn Undergraduate Law Journal. We are the University of Pennsylvania's newest undergraduate research journal, and the only undergraduate publication centered on law and the legal system.

PULJ is looking for a Deputy Layout Editor to assist in publishing the third volume of the journal. Layout Editors will have the opportunity to design advertisements in print and online for clients, donors, and partners. They will be tasked with shaping and finalizing each print and online product. PULJ is looking for Layout Editors of *all* academic backgrounds. It is *not* necessary to have any interest in law whatever. Familiarity, if not mastery, of relevant computer programs (Adobe InDesign) used for layout editing is required.

If questions (1) or (2) do not apply to you, please write: *Not Applicable*. You *will not* be at a disadvantage for failing to answer questions (1) or (2). Questions should be answered using this form.

Please email your completed application and resume as .pdf attachments to [contact@pulj.org](mailto:contact@pulj.org). Two samples of your work on Adobe InDesign should also be attached. The subject line should read: **Last Name, First Name — Deputy Layout Editor Application.**

Every applicant will be notified of his or her application status in early September. If selected for an interview, the applicant will most likely be interviewed once, but an additional round is possible.

Application deadline: **September 6 th , 2019 at 11:59 PM**

We look forward to reading your application.

- The PULJ Team

1. *What experience, if any, do you have with layout editing – please describe relevant computer program aptitudes?*

2. *What experience, if any, do you have with graphics and design – please describe relevant computer program aptitudes?*

4. *Please describe your extracurricular or other out-of-class commitments and their weekly demands in terms of hours.*

5. *Please list one of your strengths and two of your weaknesses. Use no more than two sentences.*

6. *Share something with us that isn't on your resumé.*