

PENN UNDERGRADUATE LAW JOURNAL

Application for Associate Editor

Thank you for expressing interest in the Penn Undergraduate Law Journal. We are the University of Pennsylvania's newest undergraduate research journal, and the only undergraduate publication centered on law and the legal system.

PULJ is looking for Associate Editors to publish its next volume. Each year, the Journal collects hundreds of submissions of undergraduate work from students around the world. The Associate Editors (AE's) assist the editing staff in sorting through these submissions and selecting which are most exceptional for publication. AE's are then sorted into teams that go through each of the selected submissions, editing the articles for language, length, flow of argument, citation style, and overall quality. Associate Editors will have the opportunity to familiarize themselves with legalese, legal citation methods, and will read about topics ranging from human rights abuses in developing countries to analyses of the most recent U.S. Supreme Court cases. PULJ is looking for editors of all academic backgrounds, from economics and history majors to engineers. Preferential treatment will not be given to applicants majoring in the humanities or social sciences. You *do not* need any previous experience with editing to apply, and you *will not* be evaluated on your knowledge of law or the legal system. The only requirement is that you possess an interest in the law.

If questions (1) or (3) do not apply to you, please write *Not Applicable*. You *will not* be at a disadvantage for failing to answer questions (1) or (3) or both. Questions should be answered using this form.

Please email your completed application form, resume, and a writing sample (or portion thereof) of no more than 5 pages as .pdf attachments to contact@pulj.org. The subject line should read: **Last Name, First Name — Associate Editor Application**. Please note that you will also be evaluated on your ability to follow instructions.

Every applicant will be notified of his or her application status in early September. If selected for an interview, you will most likely be interviewed once, but an additional round is possible.

Application deadline: **September 6 th , 2019 at 11:59 PM**

We look forward to reading your application.

- The PULJ Tea

1. *What experience, if any, do you have with editing?*

2. *The position of Associate Editor involves varied readings and requires considerable patience. Moreover, editors will be held to strict deadlines. What personal qualities or experiences have prepared you for the demands of this position?*

3. *Please detail any legal knowledge you have acquired by way of classes, internships, and/or extracurricular activities.*

4. *Please describe your extracurricular or other out-of-class commitments and their weekly demands in terms of hours.*

5. *Please list one of your strengths and two of your weaknesses. Use no more than two sentences.*

6. *Share something with us that isn't on your resumé.*